

MAR 08 2013

U.S. Department of Homeland Security  
601 South 12<sup>th</sup> Street  
Arlington, VA 20598



Transportation  
Security  
Administration

Dear Valued TSA Partner,

This is to advise the Transportation Security Administration (TSA) contractor community of the TSA plans regarding contract actions that may be necessary in the event contract funding is affected by sequestration decisions.

As you are aware, the Budget Control Act of 2011 requires sequestration of certain TSA funds. At this time, TSA is taking every step to mitigate the effects of these cuts, though it is possible that sequestration may result in a reduction in the funds designated to purchase certain supplies and services as well as reduction in the Government's capacity to administer TSA contracts. Such reductions may result in certain planned procurements being cancelled or reduced in scope and certain existing contracts being reduced in scope, terminated or partially terminated.

Should TSA determine that any of these actions are necessary, the Contracting Officer for each of the affected contracts will provide prompt appropriate notice to the contractor in accordance with the terms and conditions of the affected contract. Notices will contain the direction necessary to comply with the decisions made by TSA regarding that contract as a result of sequestration. For planned procurements that will be cancelled or delayed, TSA will update the Acquisition Planning Forecast System to reflect delays and cancellations.

If a contract will not be affected by sequestration, TSA does not plan to provide any separate notifications or communications of that fact. Unless a contractor is provided a formal notification to the contrary, all TSA contractors must continue to comply with all terms, conditions, requirements and deliveries specified in their contract.

Thank you for your continued partnership with TSA, and for your cooperation as we work together to manage these unfortunate circumstances.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen Shelton Waters".

Karen Shelton Waters  
Assistant Administrator for Acquisition  
Head of the Contracting Activity